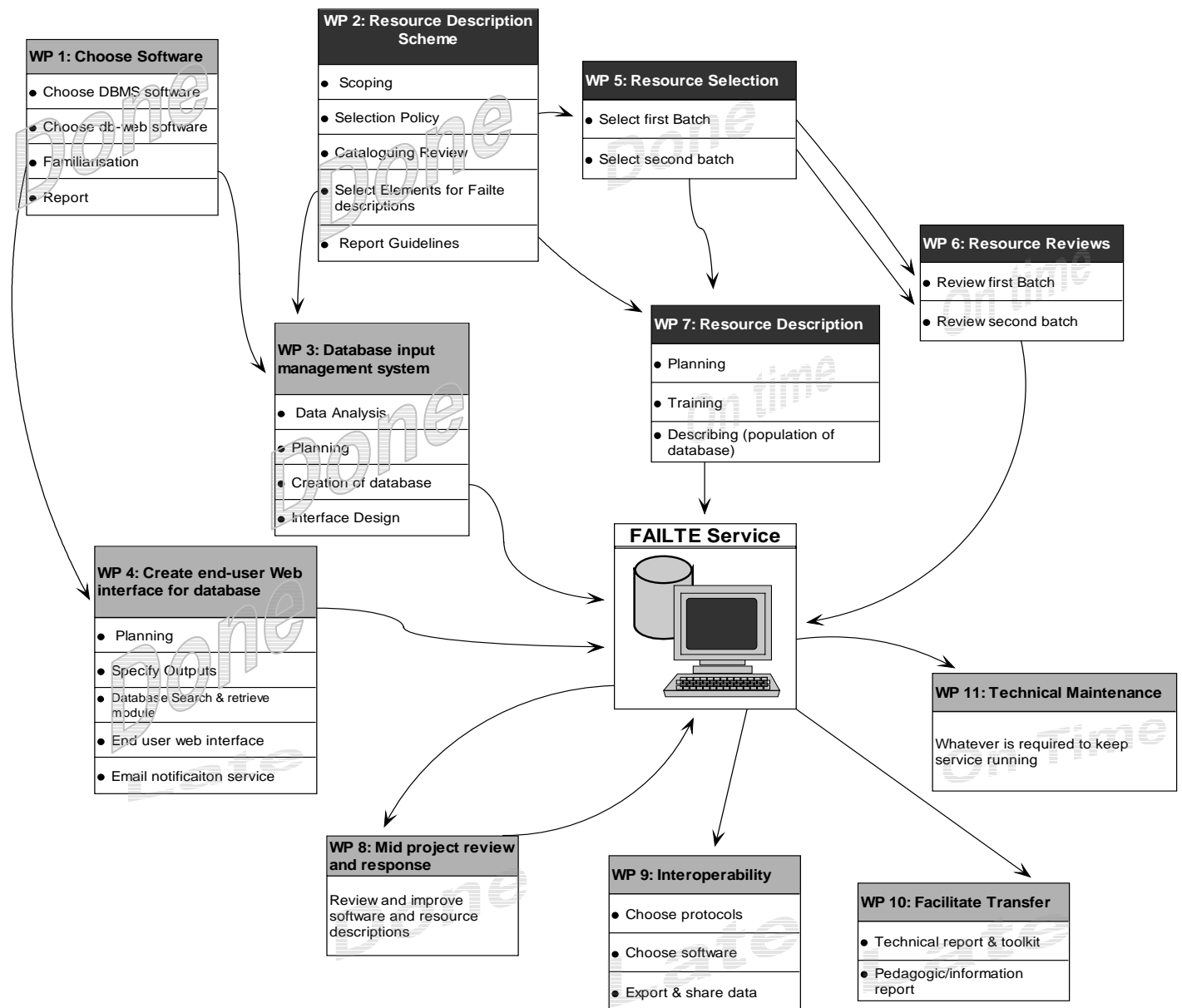


## Cluster Meeting Report, September 2001

See the Bi-annual report to the DNER of August 2001. The summary below hopefully brings out some issues of interest to the Cluster Meeting which may not be immediately obvious from the report.

- Progress against plan (see next pages for summary of project plan, full plan is available at <http://failte.ac.uk/documents/index.html>): work packages 1-5 and 8 are complete; 6, 7, 11 and 12 are under way. Packages 9 and 10 are partially complete (i.e. late). Deliverables 1 and 2 are available. Deliverables 3,4 and 5 are late: 3 is partially available but relies on work associated with the Engineering portal at the EEVL hub before it can be fully complete; 4 and 5 require a little extra work but should be completed in a month.
- **Staffing.** The technical developer has moved on to other related work for EEVL and so is able continue his involvement during the period where the technical effort is one day a week for maintenance. The information officer at LTSN Engineering with responsibility for developing the cataloguing schema has moved on to a similar post (still at LTSN Engineering) and is working for FAILTE for one day a week not full time as envisaged in the project plan. Her place on the project team will be taken by a part-time administration assistant in Loughborough (already in place) and by a part-time post at Heriot Watt.
- The current understaffing, and the fact that we haven't spent all the money form year one means that we would like to run the roll-out phase of the project for slightly longer than anticipated in the project plan. Cannot say for sure how long until the amount underspend is confirmed and we know the sallary of the new information officer.
- The project is informing the wider community through involvement in the Centre for Educational Technology Interoperability Standards Metadata special interest group and discussions with LTSN centres on interoperability and working with RDN hubs.

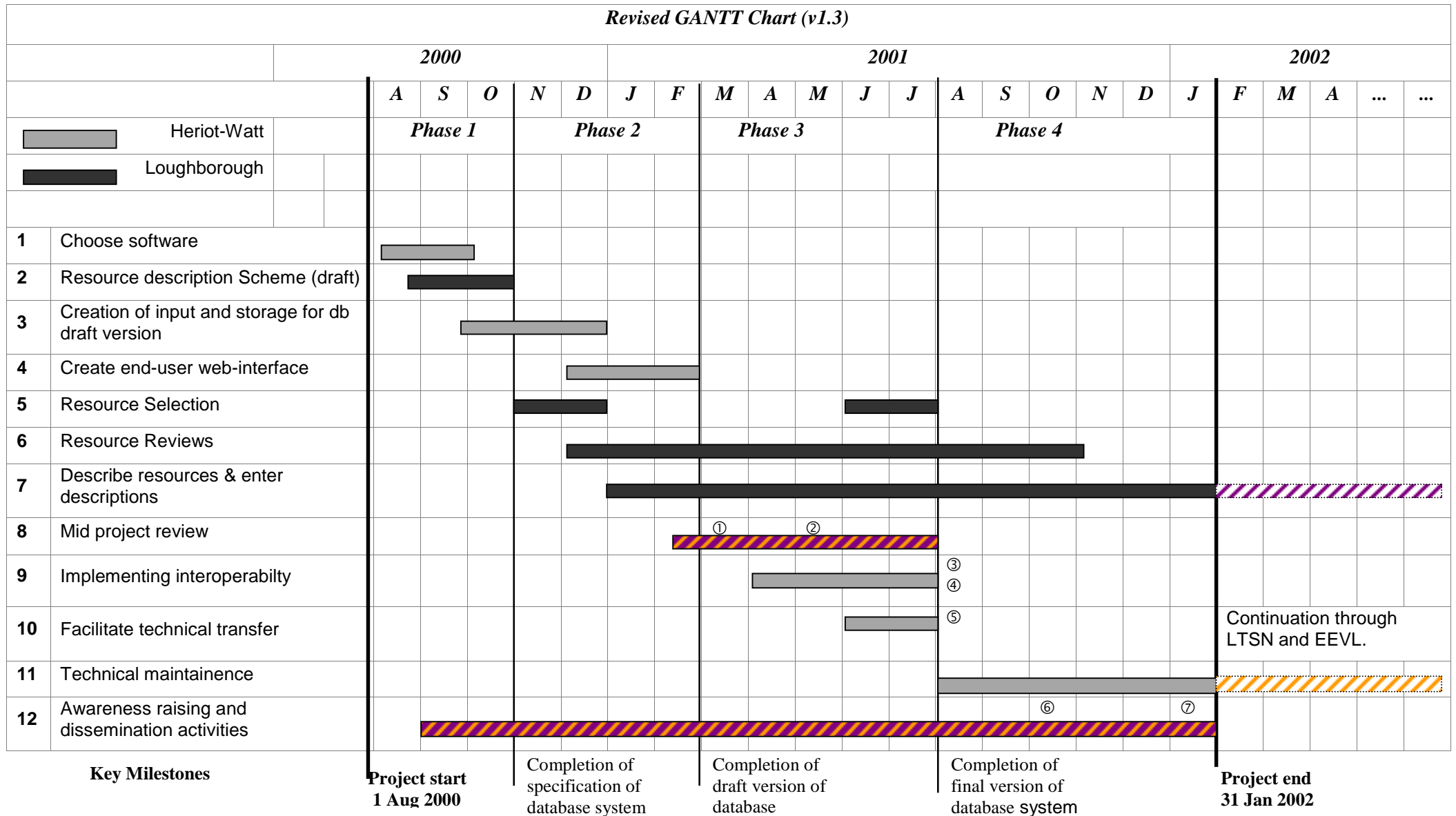
## Summary of Work Packages



### Deliverables:

1. Resource Description Scheme	Mar 2001	Completed (and being improved)
2. Searchable Database	May 2001	Completed
3. Cross search with RDN and EEVL	June 2001	Late
4. New additions email service	June 2001	Late
5. Technical report and toolkit to aid transfer to other gateways	Aug 2001	Late
6. Pedagogic Report	Oct 2001	Not due
7. Final Report	Jan 2001	Not due

Revised GANTT Chart (v1.3)



**Deliverables:** ① resource description scheme ② Searchable database ③ cross search with other RDN and EEVL services  
 ④ New additions email service ⑤ Technical report and toolkit to aid transfer to other gateways ⑥ Pedagogic report ⑦ Final report  
 + Workshops and articles as appropriate throughout the awareness raising and dissemination strand.